

Consular Services

Passport Information

4. Amendment to Sri Lankan Passports - Inclusion / Deletion of children's Information into Parent's Passports & Change of name subsequent to marriage / Inclusion of profession / Inclusion of NIC number

Inclusion / Deletion of children's Information into Parent's Passports:

Requirements:

- Application - IM 35 (Form C)
- Present passports of both parents & photocopies of passports (Data, visa and children Information pages)
- Child's original Certificate of Birth / original Consular Certificate of Birth & If the child was born outside Sri Lanka the original Citizenship Certificate
- A letter of consent signed by both parents
- Four (04) recent 2.5 cm x 3cm size colour photos of the child. Photos should be "direct face".
- Parent's Certificates of Birth & Certificate of marriage
- Prescribed fee

Guidelines & Checklist:

- Form IM 35(C) can be downloaded from the following website www.immigration.gov.lk Application should be duly completed and signed by both parents.
- If a child who is born outside Sri Lanka is to be endorsed in one of his parent's passport, the child's birth has to be registered in the Mission before the endorsement is made.
- Amendment fee of **Philippines Pesos 250.00** should be paid in cash.

In "N" series passports, the photographs of children too will be scanned and printed on the specified pages. Since this facility is not available in Foreign Missions, no children's photographs will be included in "N" series passports.

We have been informed by the Controller of Immigration and Emigration by his letter DI/OM/05 dated 07/03/2006 that if children's photographs are pasted on "N" series passports of parents, such passports will be cancelled when they return to Sri Lanka and they will have to obtain new passports by paying relevant fee. As a result, there could be problems pertaining to visas stamped on those passports.

Therefore the Department of Immigration and Emigration in Sri Lanka has already made necessary arrangements to issue separate passports for minor children who are born abroad and this Mission issues Emergency passports for minor children who need urgent passports.

Change of name subsequent to marriage / Inclusion of profession / Inclusion of NIC number:

Requirements:

- Application IM 37 (Form "O")
- Present Passport
- Original Marriage Certificate (for change of name subsequent to marriage)
- Original Documents / Certificates to proof applicant's profession / employment (for inclusion or deletion of profession)
- Original NIC should be forwarded with a photocopy (for inclusion of NIC number)
- Prescribed fee

Guidelines & Checklist:

- Form IM 37 can be downloaded from the following website www.immigration.gov.lk
- Relevant supporting documents should be submitted.
- Amendment fee of **Philippines Pesos 250.00** should be paid in cash.